

HIGHVIEW COLLEGE

STUDENT DRIVING POLICY



Responsible – Executive OPERATIONAL

Ratified every three years

Developed by	Head of Senior School – Student Wellbeing	2020
		2023
		2026

Rationale

The College is aware that a number of senior students intend to drive to school either occasionally or on a regular basis.

While most young drivers are careful, safety conscious and considerate when driving, it is important to recognise that in their first year, drivers are three times more likely to be killed or injured than more experienced road users.

The College has a Duty of Care to enhance student safety.

Aims

This policy is designed to:

- Minimise risk
- Educate students on the inherent risk in the first three months of licenced driving
- Raise awareness that this risk is increased when travelling with peers
- Protecting probationary drivers by minimising higher risk situations
- Motivating probationary drivers to drive more safely and within the law

Relevant Documentation

Graduated Licensing System (GLS)

<https://www.vicroads.vic.gov.au/safety-and-road-rules/driver-safety/young-and-new-drivers/victorias-graduated-licensing-system#:~:text=Victoria's%20graduated%20licensing%20system%20provides,drive%20safely%20in%20everyday%20traffic>

Implementation

1. All drivers are required to adhere to all road rules and drive in a safe and responsible manner.
2. Students are only to use their car for travelling to and from school. Student drivers are not permitted to drive from the school grounds during the day.
3. The car make, model and registration being driven by a student must be recorded with the school.

4. Students are encouraged to park along Brougham St and are asked not park in areas designated for staff.
5. Students are not permitted to carry other students as passengers to and from school without the written permission of their parent/guardian and the passenger's parent/guardian. No more than one peer-aged passenger (aged 16-22 years) should travel with the driver. Peers do not include siblings. This condition does not apply when a fully licensed driver is sitting in the front passenger seat.
6. Student drivers, a their parent/guardian and, if relevant, the parent/guardian of any passenger, must sign the 'Parent Permission' and 'Student Agreement' form.

The following steps are to be followed

1. Parent/Guardian sign form giving their child permission to drive to school
2. Any passengers the driver's parent/guardian approves to travel with the driver, including siblings, will be identified on the form
3. The parent/guardian of each of the passengers listed on the form (other than siblings) must also provide permission before this will be permitted by the College
4. Students sign a hard copy form, agreeing to the terms discussed within the policy

Appendices

Appendix A – Student Driver Agreement Form

Appendix B – Student Driver – Parent Permission Form

Appendix C – Parent Permission to Travel as a Passenger with a Student Driver



Appendix A

STUDENT DRIVER AGREEMENT FORM

Any student who holds a valid Victorian licence who intends to drive to school must comply with the Highview College Student Driving Policy and is required to complete the Student Agreement Form.

Note - This form must be updated whenever details change.

Name of Licensed Driver _____

License Number _____

Car 1 Make /Model /Colour _____

Car 1 Registration _____

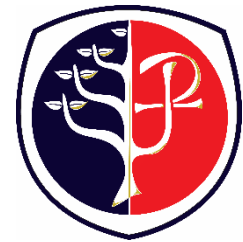
Car 2 Make /Model /Colour _____

Car 2 Registration _____

Student Agreement

I agree to adhere to the Highview College Student Driving to School Policy, the road rules and vehicle road-worthy standards.

Signature of Student _____ Date _____



Appendix B

PERMISSION FOR STUDENT DRIVER TO TRANSPORT PASSENGERS

Dear Parents/Guardians,

The Highview College Student Driver Policy aligns with the Graduated Licensing System (GLS), **and** restricts newly licensed drivers to no more than one peer passenger (aged 16-22 years – does not apply to siblings).

I give permission for my son/daughter, who I confirm is a licenced driver, to transport the following siblings and Highview College students to and/or from Highview College.

Name of Licensed Driver _____

Sibling 1 _____

Sibling 2 _____

Sibling 3 _____

Approved Passenger 1 _____

Approved Passenger 2 _____

Approved Passenger 3 _____

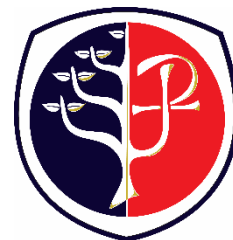
Approved Passenger 4 _____

Approved Passenger 5 _____

Note – only one peer-aged ‘passenger’ may be transported at a time and only with the permission of that passenger’s parent/guardian

Name of Driver’s Parent/Guardian _____

Signature of Driver’s Parent/Guardian _____ Date _____



Appendix C

PERMISSION FOR STUDENT TO TRAVEL AS A PASSENGER WITH A NOMINATED STUDENT DRIVER

Dear Parents/Guardians,

The Highview College Student Driver Policy aligns with the Graduated Licensing System (GLS), **and** restricts newly licensed drivers to no more than one peer passenger (aged 16-22 years).

I give permission for my child to travel in a car driven by the following student to and/or from Highview College.

Name of Licensed Driver _____

Name of Passenger _____

Name of Passenger's Parent/Guardian _____

Signature of Passenger's Parent/Guardian _____ Date _____

**(Please complete a separate form for each driver you approve to transport your child.
This will be kept on file with the driver's details)**