



## 2021 INSTRUMENTAL MUSIC PROGRAM ENROLMENT

Name of student \_\_\_\_\_ Year Level \_\_\_\_\_

Please tick the instrument your child will be learning.

(fill in a new form for each instrument if the student is learning multiple instruments)

<input type="checkbox"/>	Piano / Keyboard	<input type="checkbox"/>	Saxophone	<input type="checkbox"/>	Ukulele
<input type="checkbox"/>	Drums / Percussion	<input type="checkbox"/>	Flute	<input type="checkbox"/>	Bass Guitar
<input type="checkbox"/>	Voice	<input type="checkbox"/>	Clarinet	<input type="checkbox"/>	Guitar (Electric or Acoustic)
<input type="checkbox"/>	Trombone	<input type="checkbox"/>	Trumpet	<input type="checkbox"/>	

Does your child have previous experience learning this instrument?

Yes How long? \_\_\_\_\_  No

Does your child have access to the instrument you selected above?

Yes  No If no, would like to hire an instrument?

## CONDITIONS OF ENROLMENT

### Payment of Instrumental Fees

The cost for music lessons, is \$27.00 for a 30-minute lesson. Payment is made at the start of each term. Instrumental Music Lessons are charged at the commencement of each term, \$216 per term for eight lessons. For information about setting up a payment plan, please contact our Accounts Department at 5459 1000.

### Instrument Hire

A good range of musical instruments are available for hire from our Music Department. The fee is \$25 per term and charged in addition to the Instrumental Music Lesson fee. It is important to note that it is the hirer's responsibility to take a good care of the hired instrument (regular cleaning, storing it in safe place according to the advice of the Instrumental teachers). Any damage to the instrument through negligence or misuse will be charged at the expense of the hirer. Students should not share their hired instrument with others. To hire an instrument, please complete the instrument hire section in the Instrumental Music Enrolment Form (EdSmart form) sent electronically.

## **Music books & other accessories**

From time to time, students are required to purchase music books that are recommended by their Instrumental teacher. Other accessories such as reeds, valve oil, strings, guitar plectrums, straps, drum sticks, practice pads, etc can be purchased from our Music Department when necessary.

## **Lesson times**

Instrumental Music lessons are scheduled at the start of each term on SEQTA under the normal student's timetable. To minimise interruptions to coursework, all Instrumental Music lessons rotate. Lessons are scheduled, as far as it is possible, to minimise clashes with classes held off-site, excursions or incursions. There should never be an Instrumental Music lesson scheduled in the same class for two consecutive weeks.

It is the student's responsibility to ensure that they are not falling behind in their coursework as well as checking when assessments are scheduled. If you have concerns with your child's progress in class, please contact their DELTA Mentor or the Music Co-ordinator to discuss strategies for support.

## **Attendance & Absence**

Students are expected to attend all scheduled Instrumental Music lessons punctually, with their instruments and music folders. When a student develops a habit of being late to his/her lesson, our instrumental staff/Music Co-ordinator will contact parents/guardians to discuss strategies to help the student improve their punctuality.

Any requests to reschedule or cancel a lesson require at least a 24 hours' notice. Parents/guardians/students are to contact the Music Co-ordinator to request the rescheduling of a lesson.

In the case of any absences (when the 24 hours' notice is not provided), a charge will apply and a notification will be sent out from SEQTA via email. In case of an emergency, parents/guardians should contact the Music Co-ordinator as quickly as possible.

## **Practice**

In order to maximise the benefit of Instrumental Music lessons, daily practice is highly recommended. Parents/guardians are encouraged to support their child's learning by helping them to establish a daily practice routine at home. The most beneficial practice regime is for short periods (20-30mins) every day, rather than long periods (45mins or above) a few times a week. During practice periods please provide a quiet space where there is no distraction. On campus, practice rooms in the Music Centre are open every day for students to use during lunch time.

## Highview Band Program

Students in the Instrumental Music Program are all encouraged to join the Band Program and participate in a wide range of performance events throughout each school year. The program promotes teamwork and community involvement through having regular rehearsals and public performances. Highview has a Junior Band, an Intermediate Band, a Senior Band and a Glee Club.

## Staff & student safety

Staff and student safety are a high priority at Highview College. CCTV operates in our Instrumental Music Tuition Room. All Instrumental Lessons are live-streamed to monitors located at Reception.

## Discontinuance of lessons

Students may withdraw from the Instrument Music Program at the end of any term. A one-week written notice via email to our Music Co-ordinator is required. Please note that students in the Program will be automatically re-enrolled every year while at Highview until such time as a parent/guardian provides the written notice of withdrawal.

If you have any questions, please contact the Music Co-ordinator, Mr Jerry Lau, at 5459 1000 or email [jlau@highview.vic.edu.au](mailto:jlau@highview.vic.edu.au)

## Instrumental Music Agreement

Parents/Guardians agree to the conditions of enrolment outlined in this document.

Parent/Guardian's Name \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

*(Please return with enrolment form)*