

HIGHVIEW COLLEGE YEAR 12 NON-EXAM PATHWAY POLICY

Person Responsible – Director of Professional Practice

(Reviewed in odd years)



Rationale

We make the assumption that students in Year 12 have enrolled in Year 12 to achieve. However, we recognise that some students may find the undertaking of external exams/ external assessment could lead to more negative rather than positive consequences.

Aim

To allow students to withdraw from the external exams if the Director of Professional Practice, in conjunction with the VCE Co-ordinator and Learning Support Co-ordinator, consider that sitting the exams will be detrimental to the welfare of the student.

Implementation

- Students who receive learning support or have an Individual Learning Plan can be considered for withdrawal from the VCAA external exams
- Other students who present with circumstances that may warrant consideration of withdrawal will be counselled on an individual basis
- Students will need to continue to meet normal class attendance requirements, and to undertake and demonstrate satisfactory achievement of the Unit Outcomes
- Until a signed acceptance slip is received by the College, normal school based and external assessment expectations will continue to apply
- Once withdrawal from external exams is approved, the possibility of individualized alternative pathways can be discussed and implemented for Term 4.

The following steps are to be followed:

- The VCE Co-ordinator, the Learning Support Co-ordinator and/or the Director of Professional Practice will discuss with the parents/guardians the possibility of the student not undertaking the external exams.
- Students and their parents/guardians are encouraged to consult the Career's Advisor to discuss and clarify future pathway considerations
- For students who have required learning support or have had an Individual Learning plan in their pre VCE years, Parents/guardians will have already discussed the possibility of a non-exam pathway with the Learning Support Co-ordinator prior to the student's commencement of their VCE. The Learning Support Co-ordinator keeps the Director of Professional Practice and the VCE Co-ordinator updated on such matters
- The Director of Professional Practice, in consultation with the VCE Co-ordinator and the Learning Support Co-ordinator makes a recommendation to the Senior Executive Team on behalf of the student

- The Director of Professional Practice informs the VCE Co-ordinator and Learning Support Co-ordinator of the Senior Executive's decision
- The VCE Co-ordinator, and/or the Learning Support Co-ordinator confirms with the student's parents and provides a written agreement for the student and parent/guardian to sign and return to the College. This agreement is detailed and verifies the following support:
 - VCAA requirements to obtain VCE Certification
 - Withdrawal from scored assessments with a focus on achieving "S" results for each VCE/VET study/course
 - Close collaboration with relevant teachers to assist with the achievement of "S" results
 - Close collaboration with the Career's Advisor, The VCE Co-ordinator and/or the Director of Professional Practice to facilitate the possibility of alternate activities during Term 4, once 'S' results have been achieved
- The school year for students in this pathway will conclude on the evening of the Graduation Dinner, prior to the commencement of VCAA external examinations
- Copies of the letter and acceptance slip are kept in the student's file
- All applications must be submitted by the last day of Term 2e

Policy developed by John Boyle – 2012
 Updated by Wendy Pickering-Tyers – 2016
 Updated by Wendy Hare – 2018
 Due for Review – March 2019