



# HIGHVIEW COLLEGE

## STUDENT EXTRA-CURRICULAR POLICY

**Person Responsible – Extra-Curricular Co-ordinator**

(Reviewed in odd years)

### **Rationale**

The College aims to provide a balanced and comprehensive program for all students. The Extra Curricular Program is provided to enhance the holistic development of students.

### **Aims**

- To allow students to have the opportunity to find areas of interest and success not necessarily available within the academic program
- To allow students and staff to interact in a less formal setting and develop positive relationships
- To provide activities for each year level
- To develop a structure for increased activity leading to a stronger culture of identification around House membership
- To develop and maintain community connection

### **Implementation**

- The Principal and Senior Executive will determine which Extra Curricular events are to be listed on the school calendar and form part of the program that teachers need to support
- Teaching staff are expected to contribute to the Extra Curricular Program
- Non-teaching staff may choose to be involved, but are under no obligation to do so
- To ensure a degree of equity and transparency, the ECA activities running, will be made available to staff

### **House Competition and ICCES Competition**

- The College will maintain affiliation with the Independent Country Co-Educational Schools group (ICCES)
- The Sports Co-ordinator will be responsible for organising and conducting the sporting program.
- Typically, this involves House Swimming, House Athletics and House Cross Country and their ICCES equivalents.
- In addition to these, the school will be involved in the ICCES Winter Tour (netball, basketball, hockey, soccer) and local competition against MEC (tennis, football, soccer and cricket)
- The Sports Co-ordinator will have support from the House Captains and Vice Captains to implement the Sport Program

- The results of the House Competition will be used as the basis for selection for inter school events
- A lunchtime House competition will be conducted with one event per term
- A House Shield will be presented to the winning house based upon results of all House events
- Students participating in school sporting events will be required to wear the school sports uniform for the particular event
- The school will pass information on to students about other school based sporting events that are not included in the School's sporting program. Parents may choose to enter their child in these events
- Attendance at the House Carnivals is compulsory for students in Years 7 to 12
- The House Competition will be designed to offer a wide range of events to maximise participation
- These events may include novelty events
- The Sports Co-ordinator and Principal will determine if affiliate membership with School Sport Victoria (SSV) is appropriate. The school may offer students associated opportunities

### **Music and Drama**

- The Music Coordinator will be responsible for organising and conducting musical performances annually. Typically, this may include a major performance involving a large number of students in the second semester and a recital by individual music students at the end of the year
- Private music tutors will be consulted about the items students perform for the recital.
- The school may offer students the opportunity to take part in a recording program or other similar events

### **Energy Breakthrough**

- The College will appoint an 'Energy Breakthrough Co-ordinator' who will have responsibility for the overall management of School EBT teams. The school will enter a minimum of two teams in the Maryborough Energy Breakthrough event
- Other teams may be entered, dependent upon the level of interest from students, parents and staff
- Sponsorship will be sought from local businesses with naming rights granted for sponsorship
- Parents and students will be given the selection criteria for inclusion into teams at the start of the program

### **Transport arrangements**

- Students will normally be transported to Extra Curricular events by coach or public transport. In the event that small numbers of students do not justify a coach and driver,

self-drive buses or private cars may be used

- Staff driving students must inform parents of the arrangements and be a fully licensed driver for the vehicle used. Staff must complete the “Application to use a private vehicle” form before transporting student
- Wherever possible, coaches with seat belts will be used
- In the event of private cars being used, the vehicle must have full comprehensive insurance
- Drivers must have a 0.00 BAC at all times when driving students
- Students will normally be picked up and dropped off at school. Arrangements may be made for students to be dropped off at Castlemaine, Carisbrook, Creswick, Clunes Newstead and Talbot at designated points. Parents/guardians of students must be present to meet their child at drop off points; if no parent/guardian is present at the appointed time, the student will be taken on to Highview College
- A staff member must stay with students until a parent or guardian arrives

Policy developed by D. Dowie – 2012  
Policy updated by D. Dowie – 2015  
Policy updated by Luke Treacy – 2016 / 2018  
Due for Review – March 2019