

HIGHVIEW COLLEGE YEAR 12 END OF YEAR POLICY

Person Responsible – Head of Senior School OPERATIONAL

(Reviewed in odd years)



Developed by	DP Pastoral Care, Jenny Wardrop	2010
Updated by	Head of Senior School, Wendy Pickering-Tyers	2016
Updated by	Principal, Melinda Scash	2019

Rationale

The achievements of our Year 12 students are appropriately recognised and celebrated in a variety of ways.

Aims

- To enable our VCE students to leave our school on a happy and positive note
- Through the Year 12 final assembly allow the students to farewell their friends, teachers and College
- To provide formal occasions to recognise and celebrate the Year 12 cohort

Implementation

- Changeover Ceremony – Term 4
- Year 12 Assembly – Last day of classes (after lunch)
- Graduation Dinner with staff and immediate family members – Last day of classes.
- Photograph of the graduating class in the local newspaper

The Final Assembly

The final Year 12 assembly will be organised and run by Year 12 students. An outline of the content and any visual material must be shown to the Head of Senior School, at least one week prior to the event.

Acceptable activities will include 'thank you' comments to Year 12 teachers and/ or the staff in general, a review of funny moments from the year, and a 'good-bye' speech to fellow students. Comments made or implied about staff and fellow students need to be tasteful (not crude) and avoid any kind of ridiculing or put downs. Any mess created as a result of the assembly must to be cleaned up after the event, and no liquids are to be used as part of the event. The assembly is held in St Augustine's Church.

Lunch with Staff

On the last day of Year 12 classes, students and teachers share a lunch. They may choose to share some funny stories. This is an informal occasion.

The Graduation Dinner

The Graduation Dinner, a formal evening, is to be organised by the Head of Senior School. The event will be open to Year 12 students, current staff (and staff who have left during the year), the College Board Chair and partner, and immediate family members of the Year 12 students.

The meal is followed by a formal presentation. Students will be formally introduced and presented with a small memento from the College to acknowledge their time at the school. School Captains will make a speech on behalf of the cohort.

In line with school policy, no alcohol is to be consumed by any student or staff member.

Year 12 Last Day

There is no 'muck up' day at Highview College. Students must still adhere to College rules. Behaviour considered anti-social, thoughtless, destructive, irresponsible has no place at Highview. Obviously, any inappropriate behaviour will carry consequences. If deemed severe misbehaviour Year 12 students may be prevented from attending the Graduation Dinner and sitting their exams at Highview College.